

The Beaver Valley Rifle and Pistol Club

Bylaws

Revised August 2019

Article I: Name

1.1 The name of this corporation shall be The Beaver Valley Rifle and Pistol Club and for identification purposes it shall be referred to in these bylaws as the "Club".

Article II: Object

2.1 The purposes of this corporation are the encouragement of organized rifle and pistol shooting, the safe handling and proper care of firearms as well as improved marksmanship.

Article III: Membership

3.1 Annual Member - a member who is eighteen years of age or older and has paid yearly dues.

A. Military Deployment Membership status shall be temporarily frozen for members serving in the Armed Forces, Reserves, or National Guard who are called to active duty. Membership will be reinstated upon their return from active duty. Members who are deployed for greater than six months will receive one calendar year of membership equal to their membership type at the time of deployment. The member must present the recording Secretary with a copy of military orders, upon request. The member's key card will be inactivated during the deployment, and will be reactivated upon his return from active duty. Military deployments will not cause a lapse in membership for the purpose of calculating eligibility for life membership. Note this provision does not apply to military personnel's annual two-week camps.

3.2 Life Member – A club member is eligible for a life membership when that member has become sixty five years of age or older and has been a member of the club for a total of twenty continuous years. This will become effective for all members after the date of approval. It does not affect current Life Members.

3.3 Spouse Member - a member who has paid yearly dues and whose spouse is a life or annual member.

3.4 Junior Member - a member age eight up to eighteen with the understanding that he must be accompanied by an annual, life or spouse member when shooting on Club ranges. A junior member will receive a card but will not be issued a key.

3.5 New member-

A. An applicant for membership must be referred by at least one club member who has been a member for at least one year.

B. As of January 1, 2014, The Beaver Valley Rifle and Pistol Club will become a 100% NRA Club. This means all those applying as new members to the Club for membership year 2014 and beyond, will be

required to be a current member of the National Rifle Association. They will be required to keep their NRA membership current and show proof of this when Club annual dues are paid.

Current Club Members will not be required to be NRA members. If a current member not required to be a NRA member lets his/her membership lapse for one calendar year, upon reapplication for Club membership, he/she will be considered a new member and fall under the "New" member category and be required to be and maintain NRA membership from that time forward.

C. Applicant must subscribe to the following oath:

Oath of Allegiance

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands. I certify that I am a citizen or legal resident of the United States and that I am not a member of any organization or group pledged to, or working for, a program aimed at the destruction of our present system of government established by the Constitution of the United States.

D. Acceptance will be determined by a majority vote of those members present at the monthly Club meeting.

E. A new member, with the exception of a spouse member or a Junior Member who has turned eighteen, must pay an initiation fee. All new, annual or spouse members must pay dues and attend an orientation program before receiving a membership card and key. The date and time of the orientation will be set by the Membership Secretary. Failure to attend an orientation will result in the forfeit of all monies paid.

F. An applicant for membership must consent to undergo a criminal background check.

3.6 Voting - Each annual, life and spouse member will be entitled to one vote on each matter submitted to a vote by the membership.

3.7 Club Representation - Only members will be allowed to shoot on teams representing the Club.

3.8 Conduct of Members –

A. All members are required to have their membership card in their possession at all times when on BVRPC property. Any member may request to see proper club identification from another member while on club property, and members are required to show identification upon request. Members may not loan or give their membership or access cards to others. This includes keys to club facilities, unless such custody is required to perform an authorized function.

B If there is probable cause to believe that any member has engaged in conduct that is in violation of club policies, rules, regulations or conduct deemed to be unbecoming of a member, it is the obligation of all members to report this at the first available opportunity to a member of the Executive Board. Contact information for each member of the Executive Board is posted on the bulletin board inside the main Club House.

The Executive Board, having found probable cause and at their sole discretion, may require the member sign a statement of understanding, surrender their Club ID Card, Electronic Access Cards and or Keys, barring access to BVRPC property, until final disposition is reached and the member duly notified in writing. Failure to comply with this requirement may in and of itself be grounds to terminate BVRPC membership.

The Executive Board, having found probable cause, shall appoint a 3 member Trial Committee to gather information, evidence and conduct interviews relevant to the situation. The Club Secretary will send written notification to the member(s), sent via United States Postal Service Tracking, formerly known as Delivery Confirmation, to the address of record for the member(s). This notification shall be sent at least 5 working days in advance of any proceeding. Written notification will contain the date and time to appear before the Trial Committee, along with a brief explanation of why the member's presence is required. A designated Club representative may also attempt to contact the member via phone and provide the same information contained in the written notification. Special consideration shall be taken to not violate privacy while leaving phone messages. The USPS Tracking receipt for the notification letter, along with the date and time of any phone calls, shall be documented and become part of the record associated with said proceeding.

Upon conclusion of the Trial Committee interview(s), notification of the Trial Committees findings and recommended action, if any, shall be made to the Executive Board. The Executive Board will then provide an opportunity for the accused member to speak on his or her own behalf. The Executive Board will then consider the Trial Committees findings and recommendations, and then conduct a vote relative to any final decision. The final decision making authority resides solely with the Executive Board. The member will then be notified of the Board's decision via USPS Tracking and the receipt retained.

Upon conclusion, all correspondence, documents, evidence, receipts, etc., will be sealed in an envelope and retained under lock and key for future reference.

C. In any case where the Executive Board has imposed disciplinary action of any degree or type on a Life member of the Club, Life membership status shall be automatically and permanently revoked for that member.

Article IV: Dues and Fees

4.1 Assessing Dues and Fees - The annual dues and fees of the Club will be based on the Club finances or other circumstances. At the regularly scheduled July meeting of each year, the Executive Board and the membership present at the meeting will present recommendations for change(s) in dues and/or fees. All recommendations presented by the Board or recommendations made by the members will be discussed at this meeting. All recommendations not withdrawn by the recommender will appear on a ballot for the regularly scheduled September meeting showing all current dues and fees and the recommended change(s). The recommended change(s) will be noted separately and voted on separately. Each recommended change will require a majority vote of those present at the regularly scheduled September meeting. Any changes in dues and fees will go into effect January 1 of the next calendar year.

4.2 Fiscal year - will be from January 1 to December 31. Dues are payable on or before December 31.

4.3 Late Fee - will be incurred for a membership that lapses beginning January 1. Key cards will be inactivated beginning February 1 for those members not renewed as of that date and key cards must be returned to the Club. Members reinstating after June 30 will pay no late fees but will be required to pay the new member initiation fee plus the dues amount set for a half-year membership.

4.4 Half-Year Dues and Fees - If a new member joins after June 30, the new member pays the dues determined for a half-year membership plus the initiation fee if the new member is not a spouse or junior.

4.5 Range Fees - See current dues and fees schedule.

4.6 Executive Board - shall receive dues free while they are in office.

Article V: Meetings

5.1 Regular Monthly Business Meetings of the Club shall be held on the second Monday of each month or at such time and place as may be fixed by the Executive Board.

5.2 Annual Meeting of the membership shall be held in December for the primary purpose of electing officers.

5.3 Special Meetings of the Club may be held at any time upon the call of the President or upon the call of a majority of the Executive Board or upon demand in writing, stating the object of the proposed meeting, and signed by no less than ten percent of the members entitled to vote. Notice of the time, place, and object of any special meeting shall be given the officers and members in writing, by the United States mail, not less than seven days prior to the date fixed for holding of the meeting. The place of such a meeting shall be fixed by the Executive Board.

5.4 Quorum shall consist of ten members of the Club entitled to vote.

5.5 Robert's Rules of Order Newly Revised shall take precedence in any question on procedure on points of order not covered in these bylaws.

Article VI: Officers

6.1 Officers of the Club shall be President, Vice-President, Secretary, Treasurer, Membership Secretary, Rifle Executive, Pistol Executive, Trap Executive, Combat Executive, and Junior Rifle Executive. They shall hold office for one year or until successors are elected.

6.2 Executive Board shall consist of the Club's officers, which shall have general supervision and control of all the activities of the Club and shall make recommendations as necessary to the general membership for further action.

6.3 Power of the Executive Board - Without the sanction of the general membership, the board shall have no power to enter into contracts, borrow or spend in excess of \$1000 except to pay normal operating expenses or bills that were incurred due to an emergency. No individual officer may spend over \$200 without the approval of a majority of the Executive Board. Approval of a majority of the Executive Board may be accomplished through the use of email or phone. Such correspondence shall be documented in the minutes of the next Executive Board meeting.

6.4 Meetings of the Executive Board shall be held regularly at such time and place as the Board may determine. Special meetings may be held at any time on the call of the President or on demand, in writing to the Secretary, by six members of the Board.

6.5 Quorum shall consist of six members of the Executive Board.

6.6 Vacancy on the Executive Board may be filled by a majority vote of the remaining members of the Executive Board. However, if more than one vacancy exists, at the next regular meeting of the Club new officers shall be elected to fill the vacancies until the date of the next election.

Article VII: Duties of Officers

7.1 President - shall preside at all meetings of the Club and of the Executive Board. He shall be a member ex-officio of all committees, except the nominating committee and shall perform all other duties as usually pertain to his office. He may vote as any other member when the vote is by ballot, but in all other cases he may only vote when doing so will affect the result.

7.2 Vice-President - shall perform the duties of the President in his absence or at his request.

7.3 Secretary - shall keep a record of all meetings of the Executive Board and the regular membership and shall have custody of the books and papers of the Club. The secretary shall execute all correspondence pertaining to reports required of the Club by the Commonwealth of Pennsylvania, the United States government, the National Rifle Association, Director of Civilian Marksmanship or any other association with whom the Club may be affiliated. He shall notify all members of special meetings as required in Article V.

7.4 Treasurer - shall have charge of all funds of the Club and place the same in such banks as may be approved by the Executive Board. Such money shall be withdrawn by check, debit card, or online banking for payment of such bills as shall have been approved by the Executive Board. He shall collect deposited guest fees. The Treasurer shall keep an accurate account of all transactions and submit a detailed report, including reconciliation to bank statement reports of all Club accounts at monthly meetings of the Executive Board and present an annual report for the prior fiscal year at the first regular meeting of the new fiscal year. Once submitted, the annual report will be marked "File Copy", stored in a secure, fire-proof container, and not be removed from the Club office.

7.5 Membership Secretary - shall be responsible for the collection of all dues, late fees, and initiation fees and shall remit the same to the Treasurer. He shall be responsible for sending out renewal forms, processing new member applications, scheduling orientations and issuing membership cards and keys.

7.6 Rifle Executive - shall oversee the use and maintenance of the rifle range. He will be responsible for the care of the club's rifles used for High Power and keep records for the use of the club's center-fire ammunition. He shall be in charge of the Civilian Marksmanship Program at the club. He will submit a monthly report on the condition of the range and activity and financial reports for High Power and Small Bore Leagues and Ground Hog Matches.

7.7 Pistol Executive - shall oversee the use and maintenance of Pistol Bay 1, Pistol Bay 2, the Handgun and Rimfire Range and the Training Range. He will be responsible for scheduling range reservations for local, state and federal law enforcement agencies. He shall document that every group has a competent supervisor from its agency or is assigned an NRA certified Range Safety Officer from the Club, and is in compliance with Section 4.7 of the Bylaws. He will submit a monthly report on the condition of these ranges and activity and financial reports for handgun training and competition on these ranges.

7.8 Trap Executive - shall oversee the use and maintenance of the Trap Range. He will submit a monthly report on the condition of the range and activity and financial reports for the club's Trap team.

7.9 Combat Executive - shall oversee the use and maintenance of the Combat Range. He will submit a monthly report on the condition of the range and activity reports and financial reports for the Combat League and the Beaver County Law Enforcement Invitational.

7.10 Jr. Rifle Executive - shall oversee the use and maintenance of the Indoor Range. He will be responsible for the care of the clubs rim-fire rifles and keep records regarding the use of the club's rim-fire ammunition. He will submit a monthly report on the condition of his assigned range and activity and financial reports for Jr. Rifle League and Boy Scout Rifle programs.

7.11 Attendance - Any elected official of the Club must attend two out of every three Executive Board meetings and regular membership meetings per quarter in a calendar year unless excused by a majority of the officers present at each Executive Board meeting. The Executive Board has the authority to replace any officer not meeting this requirement. The officer will then be ineligible to hold an office for a period of one year.

Article VIII: Election of Officers

8.1 Nominating Committee - shall be formed at the regular September meeting and shall consist of a minimum of three and a maximum of six members all of which are required to have been Club members for at least one year.

A. The names, addresses and phone numbers of the nominating committee shall be posted in the clubhouse.

B. Current Club officers cannot hold a position on the nominating committee. Members of the nominating committee can be nominated for an office in the Club.

8.2 A member cannot be nominated for more than one office in an election.

8.3 Qualifications for Office - Any member nominated for an office in the Club must have been a member for at least twelve months prior to the December election. He must be a member in the National Rifle Association, must show proof of his NRA membership prior to the election and must maintain his NRA membership while in office.

8.4 Nominations - shall be posted in the clubhouse and nominations from the floor will be accepted at the time of election.

8.5 Election - of officers shall be by ballot at the December meeting. However, if any of the officers are running unopposed, those officers may be elected by voice vote if there is no objection.

8.6 Newly Elected Officers - shall take over the duties of their offices at the regular meeting in January after "Unfinished Business". At the same meeting all records and Club business shall be turned over to them.

Article IX: Programs, Activities & Club Property

9.1 The Club shall have a program for Juniors with equipment supplied by the Club as needed.

9.2 Non-Club Organizations Corporations, or individual instructors reserving a range, or ranges shall have a written agreement and Certificate of Insurance filed with the appropriate Club officer prior to using the range. The liability insurance must name the Club as "additional insured" and be sufficient to indemnify the Club from any and all loss due to their use of range or ranges.

9.3 Any individual who organizes an event on the Club premises must have authorization from the Executive Board to do so, and must provide the Executive Board with a Certificate of Insurance naming the Club as "additional insured". Any individual who uses the name of the Club in organizing an event off the Club premises must provide the Executive Board with a Certificate of Insurance naming the Club as "additional insured".

9.4 All firearms belonging to the Club will be inventoried annually prior to the February membership meeting by at least two members of the Executive Board. The list will include the make and model, serial number, storage location and purpose. When completed, the inventory will be filed by the Secretary."

9.5 Government agencies renting a range for training will not be required to produce a Certificate of Insurance, but will certify in writing that their office or department has sufficient liability coverage for their training event.

Article X: Politics, Liquor, and Gambling

10.1 As stated in Article 2.1, the Club's purpose focuses on the use of firearms. Without the freedom of its members to own, access, transport and use firearms, the club has no reason to continue its operations and would soon go out of business and cease to exist.

Therefore the Club has the right and responsibility to be able to defend its reason for existing, by educating its membership on which politicians will defend the 2nd Amendment of the United States Constitution and Article 1 Section 21 of the Pennsylvania Constitution, and which politicians will ignore these founding documents and infringe upon our Right to Keep and Bear Arms. The Club will encourage its members to defend their freedom by exercising their right to vote for pro-gun candidates in all elections.

10.2 No alcoholic beverages are permitted on the Club grounds or in the clubhouse. At all times any member or non-member visibly intoxicated or drinking on the Club premises may be told to leave immediately and could be suspended or expelled from the Club.

10.3 No gambling permitted on the Club premises.

Article XI: Amendments

11.1 Any proposed amendment to these bylaws may be introduced by any member of the Club at any regular or special meeting called for that purpose. The proposed amendment must be posted in the clubhouse. It must be read at three meetings and adopted or rejected following the third reading. A two-thirds majority vote of the members present at the meeting of the third reading will be necessary to pass or reject the amendment.

Article XII: Dissolution

12.1 A special meeting, as described in Article 5.3, with a two thirds vote of those present at the meeting can dissolve the Club. The property will revert to the county as stipulated in the deed. All outstanding bills will be paid and the remaining assets will be given to a charity of the members' choice voted on at the special meeting.

Article XIII: Conflict of Interest

13.1 No Club officer may engage in a for-profit business arrangement with the Club.

Any Club officer who is employed by, or is an immediate relative of, a person or company which has a for-profit business arrangement, or with whom such a business arrangement is proposed, will recuse themselves from any discussion of or vote concerning, that business arrangement or proposed business arrangement.

No member who has a for-profit business arrangement with the Club, or is the immediate relative of a person who has such a business arrangement, or is employed by a person or company who has such a business arrangement, will be eligible to run for election to a Club office.